



RAY & JOAN
Kroc
CORPS COMMUNITY CENTER
CAMDEN

The Salvation Army Kroc Center

Summer Camp 2021 Handbook

1865 Harrison Avenue
Camden, NJ 08105
camdenkroccenter.org

NJKrocKids@use.salvationarmy.org

856.379.6908

The Salvation Army's Mission Statement

The Salvation Army, an international movement, is an evangelical part of the universal Christian Church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

Summer Camp Goals

1. Students will be in a safe place.
2. Students will know more about God.
3. Students will develop life skills.

How to Register

1. Complete the application online at <https://forms.gle/HNn48Hj6ZbzaA9aV9> you will be required to upload the child's birth certificate, immunizations and any custody documents or health treatment plans
2. Receive an email from a staff member within 3 business days with directions to:
 - Sign the program waivers
 - Pay the deposit - \$10 per week enrolled.
3. Complete the program waivers and pay the deposit within 5 business days to secure your child's spot.

Program Fees

Weekly Fees

Camp \$160.15

A \$10 per-week deposit must be made to reserve your space.

Payments in full must be made before participation in each week of camp.

Additional Fees

Late Pick Up \$1/minute

Fee charged after 15 minute grace period.

Payments for each week of camp must be made in full before the student can participate in camp. No prorated credits will be issued for cancellation or missed days after camps have begun

We prefer that you make your payments online at the link provided to you. Please contact us via email or phone if you need to make in-person payments.

General Camp Information

Summer Camp Hours

Drop-Off	7:30am-9:00am
Pick-Up	4:30pm-6:00pm

Summer Camp Dates

June 20 - Summer Camp Orientation, 5-6:30pm – Come meet your counselors, instructors & other staff. Parents can check to make sure all records are complete for the first day of camp, drop off medication and ask questions.

Week 1	June 21-25
Week 2	June 28-July 2
Week 3	July 5-9
Week 4	July 12-16
Week 5	July 19-23
Week 6	July 26-30
Week 7	August 2-6
Week 8	August 9-13

Scholarships

Unfortunately, we are not able to offer any scholarships at this time. If they become available, we will notify enrolled families via email.

Trip & Special Events Schedule

At this time we are limited to walkable trips in our neighborhood. Our plan is to visit the new park next door to the Kroc Center when it opens this summer. Copies of students' health and contact information will accompany the student on the trip so it is essential this information is kept up-to-date. There will not be programming available for students who choose not to participate in scheduled trips or who are excluded from trips by the Kroc Center. These students must not come to camp on the day of the trip.

Breakfast, Lunch & Snack

Breakfast, lunch & a snack will be provided by the Kroc Center. The menu can be found on our weekly newsletter. See the serving times below. Meals will not be served outside of these times.

Breakfast	8:00am-9:00am
Lunch	11:15am-1:15pm
Snack	3:00pm-3:45pm

Sign-In & Sign-Out Procedures

- Use assigned entrance – this will be communicated during the mandatory parent orientation on June 30 at 6:30pm. This will be held virtually
- Only those on the pick-up list will be allowed to pick up
- Photo ID will be required
- Late pick-up fee is \$1/minute

Frequently Asked Questions

What should my child bring to camp?

- Wear a mask
- Wear socks and closed toe shoes
- Clothes in which they are prepared to play and get dirty
- Swimsuit, towel and dry clothes (for swim days only)
- Water bottles
- Sunscreen
- No electronics or expensive items

Who is watching my child? We recruit staff that have training or experience working with children. All staff members have cleared background and reference checks. Additionally, all counselors are at least 18 years of age. Your child will be assigned a counselor and be placed in a group based on current COVID standards All staff is required to participate in pre-summer orientation that includes the following topics:

- COVID health & safety
- Personnel policies & practices
- Job roles & responsibilities
- Disciplinary policies
- First Aid, CPR, blood borne pathogens & handwashing
- Emergency procedures
- Daily health surveillance procedures
- Lost camper policies
- Lost swimmer policies

The Salvation Army's KeepSAfe policy
Other topics as determined by the Kroc Center's Education
Manager

Where will my child be? Except for scheduled trip days, your child will be on the Kroc Center campus. At this time we are limiting guests in the program in order to prevent the spread of COVID. But, parents/guardians are welcome to check-in on their child via phone or video at any time during the day. Please call 856-379-6908 to reach your child.

What if my child gets sick or is injured?

If a student is too hurt or ill to continue camp we will...

- Contact the parent/guardian immediately
- Contact the emergency contacts

For minor scrapes and bruises...

- Receive an incident report at pickup

All incident reports are reviewed by the camp supervisors.

Can you accept my voucher or external scholarship? Yes, we can accept any childcare vouchers & scholarships, but there may be additional paperwork you need to complete. Please see the Program Assistant. Additionally, you need to understand the following policies for families utilizing vouchers for payment:

1. The Kroc Center does not accept co-payments as payments in full for our summer camp program.
2. Children will not be permitted to attend camp if the parent has an outstanding balance of swipes from the previous week.
3. The Kroc Center will not hold Family First Cards. The person or people picking up or dropping off the child must retain the card. Additional cards may be requested for families who need them.
4. Children who are registered for and do not attend camp or parents/guardians who do not swipe as required will be required to pay any amount that the Kroc Center cannot be refunded for up to \$26.76 per day. If a parent/guardian is able to provide a doctor's note for days absent, the parent/guardian will not be charged. Parent/guardian notes will not be accepted in lieu of a doctor's note.

Summer Camp Parent & Guardian Policies & Procedures

The Summer Camp Parent & Guardian Policies & Procedures provides our operating policies and procedures for Summer Camps at the Kroc Center.

Payment Policies

Students will not be permitted to attend any program if the fees for the program have not been paid. This includes the late pickup fee of \$1 per minute that will be applied when children are picked up after the 15-minute grace period. See the section on "Late Pick Up" for more information.

No refunds are issued unless a program is cancelled by the Kroc Center.

Contact & Communication Information

Exchange of information between parents and staff provides insight for both parties. It is vital that you inform us of changes in your child's life so the staff may provide the best care possible. We will treat this information with the utmost concern and confidence. There are several methods in which you may contact the camp staff. Parents are encouraged to indicate any circumstances that may affect the child's experience at the Kroc Center in the health information. Written notification is an excellent way to communicate information about your child, as well as specific questions or concerns you may have. The Education Manager and/or camp staff are available to discuss your student's needs or any questions or concerns you may have.

Important information is communicated to parents using our weekly newsletter, notes home and phone calls. The newsletter will also be sent via email and text. We encourage you to sign-up for text alerts on your application or by texting NJKrocKids to 51555.

Please feel free to reach out to us at any time using the contact information below:

Hillary Jones, Education Manager
hillary.jones@use.salvationarmy.org

Sabrina Sanders, Program Assistant
sabrina.sanders@use.salvationarmy.org

Email NJKrocKids@use.salvationarmy.org or call 856.379.6908

For Mobile Updates Text NJKrocKids to 51555

Student Dress & Belongings

Students are to wear appropriate clothing to camp. Masks are required. Students are required to wear socks and *closed toe shoes daily*. Students should wear clothes in which they are prepared to play and get dirty. We do not recommend dresses and skirts. On days the student's camp is scheduled to swim, the student will also need a swimsuit, towel and dry clothes to put on after swimming. Students are encouraged to bring water bottles and sunscreen. Students will not be permitted to share towels. Parents/guardians should label the child's items with their first and last name. Students will have a hook to hand their belongings on in their classroom.

Electronics

We do not allow students to use personal electronics at camp. Students can have their electronic devices (i.e. cell phones) held at the camp sign-in desk. Social development is one of our top goals; use of electronics, especially cell phones creates a distraction and disconnect between students, activities, peers and the program. We understand that you may want to check in on your student by cell phone periodically throughout the day; however, please call the Kroc Center directly to contact your child.

If staff sees or hears any electronic device the staff member will confiscate it & return it to the person who picks up the child. If the child walks, a parent or guardian must come pick the device up.

What Not to Bring to Camp

- Electronics, including cell phones
- Expensive belongings, especially jewelry
- Personal toys
- Pets
- Illegal substances
- Weapons
- Money

Student Safety

Sign In/Out

Adults & youth over 16 must present current picture I.D. when signing students out. Only those listed on the pickup list will be allowed to sign students out. Only primary parent/guardian's (as indicated on the application) are approved to make changes to the list of individuals authorized or not authorized to sign out a camper. I.D. is required. Sign out is not a guessing game for us. Please do not have your feelings hurt if you are asked for I.D. by a staff member.

Parents may authorize children to sign himself/herself in & out of the program. This can be indicated on the application. The student will only be permitted to sign out at the official end of the program unless the parent has provided written notification otherwise. Please understand that when a student is given authority to sign him/herself out, they are no longer in the care of Kroc Center staff. Once children sign themselves out of camp, children under 13 must go directly home as they cannot be at the Kroc Center unsupervised.

If parents are in the process of separation or divorce while the child is enrolled in camp, every attempt should be made to keep staff members updated on issues affecting a child's custody or emotional well-being. Please be aware, custody agreements must be kept on file at the Kroc Center. If a legal guardian rather than a parent enrolls a child, a copy of all appropriate legal paperwork must be on file at the Kroc Center. This is especially critical if natural parents have no custodial or visitation rights.

We will not release a child to a parent/guardian or a person authorized by the parent who appears to be physically and/or emotionally impaired to the extent that, in judgment of the Education Manager and/or a Camp Supervisor, the child would be placed at risk of harm if released to such an individual. In this case, the staff members will attempt to contact the child's other parent or an alternative person authorized by the parent. If the center is unable to make alternative arrangements, a staff member shall call the Department of Children and Families' State Central Registry Hotline (1-877 NJ ABUSE).

Late Pick Up

If you have not arrived to pick up your child 10 minutes after the program ends we will begin calling numbers listed on the pickup list. If the student has not been picked up by 15 minutes after the program is scheduled to end, the Kroc Center will charge \$1 per minute until the child is picked up.

One hour after camp ends, provided that other arrangements for releasing the student to his/her parents/guardians have failed, we must contact the Department of Children and Families' State Central Registry Hotline (1-877 NJ ABUSE)

Illness

If your child becomes ill to the extent described below during the program we will contact the people listed on the pickup list to pick up the child. We are not able to care well for a child who is sick.

Credit will not be given for sick days. If your child has an illness which will keep him or her out of the Kroc Center programs for an extensive period of time (longer than one week), please submit a doctor's note and we will gladly refund the cost of upcoming weeks of camp.

If a child is sick he/she should not participate in the Kroc Center programs. If a child gets sick while he or she is at the Kroc Center, he or she must be sent home if:

- The student is unable to participate in camp activities
 - The camp staff are unable to properly care for the student
 - Lice are identified on the student
- OR
- The student has:
 1. Severe pain or discomfort
 2. Acute diarrhea, characterized as twice the child's frequency of bowel movements with a change to a looser consistency within a period of 24 hours, or bloody diarrhea
 3. 2 or more episodes of acute vomiting in a 24 hour period
 4. Elevated oral temperature of 101.5 degrees Fahrenheit or over axillary temperature of 100.5 degrees Fahrenheit in conjunction with behavior changes

5. Lethargy that is more than expected tiredness
6. Yellow eyes or jaundiced skin
7. Red eyes with discharge
8. Infected, untreated skin patches
9. Difficult rapid breathing or severe coughing
10. Skin rashes in conjunction with fever or behavior changes
11. Weeping or bleeding skin lesions that have not been treated by a health care provider
12. Mouth sores with drooling
13. Stiff neck

If your child is diagnosed with any of numbers 1-13 above, he/she will not be permitted back at camp unless accompanied by a statement from the child's health care provider indicating that the child poses no serious health risk to himself or herself or to other children.

If a child in the camp is diagnosed with a communicable disease we are required to report this to the State of New Jersey Office of Licensing and/or Department of Health and Senior Services.

If lice are identified, the student may not return to camp until camp staff inspect and determine the student no longer has lice.

COVID Communication

In case of an outbreak of COVID-19, all parents/guardians will be notified via email and/or text. The parents/guardians of any child in a cohort with the child or staff member who is ill will also receive a phone call. If there are any questions or concerns regarding COVID-19 you can speak to the Education Manager or Program Assistant.

Cohorting

Students will be in small groups of students and will remain together throughout the day. Rooms will be arranged so that distancing can occur. Materials and supplies will not be shared between cohorts unless they are cleaned between groups. Cohorting will be employed to limit outbreaks and allow for contact tracing.

Other Health Procedures

There will be a variety of other procedures in place to help reduce the spread of COVID-19. These are listed below:

- Daily entry screenings for youth & staff
- Staggered entry times
- Bathroom & cleaning schedule
- Staff wearing masks
- Students wearing masks outside of cohort
- Eliminating guests
- Virtual programming
- Enhanced cleaning & disinfecting practices, using disinfectant that kills germs
- Staff training on health & safety practices
- Signage

Preparing for Illness

When students are absent for an entire week a phone call will be made to ascertain the reason for the absence. If a child becomes sick during the program, they will be removed to an isolation space to await someone to pick them up. During this time, the child must wear a mask. In case of an emergency 911 will be called.

In the case that a child or staff member has a suspected or confirmed case of COVID-19, the staff member and those in the cohort will be expected to quarantine at home. Parents/guardians and staff will be notified within 24 hours and the Department of Health will be contacted. We will follow the direction of the Department of Health regarding closures of cohorts or the program for the purpose of quarantining.

Medication Administration

We are happy to assist your child with their medical needs. Medications must be in their original prescription container with the student's name printed on the label and dispensing instructions. Please complete the sign-in form for medication at the camp check-in desk the first day of camp or give it to your child's Camp Supervisor before the first day of camp. You will be required to sign medication in & out. All medication must be picked up within three days of the end of camp. Any medications that are not picked up will be discarded.

Reporting Accidents & Injuries

Every time there is an accident in which a child is injured at camp or at any program-sponsored event, a written Incident Report will be completed and given to the person picking up the child on the day of the incident. For a very serious injury requiring immediate medical care, the Camp Supervisor will contact EMS (911) and then the parent/guardian. Additionally, all serious injuries will be reported to the Department of Health & Senior Services' Youth Camp Safety Project within 24 hours.

Emergency Contact

We understand that urgent situations arise. If you should ever need to reach your child while she/he is at camp please call 856.379.6908. If you do not get a response, please call back as we may be on the phone. A Kroc Center staff member will be able to reach the camp program. If your child is traveling to or from a field trip, we call you as soon as possible.

We require that you provide at least one parent/guardian and one additional person (either a second parent/guardian or an emergency contact) on your child's pickup list. Emergency contacts will only be contacted in the case we cannot reach a parent/guardian and 1) the child has an illness or injury that requires immediate attention or 2) the child must be removed from the site immediately due to the child's behavior. All other concerns will be communicated to primary parents/guardians or will be sent home at pick-up.

Child Abuse

In New Jersey, any person having reasonable cause to believe that a child has been subjected to abuse, acts of abuse or neglect must immediately report this information to the State Central Registry (SCR) 1-877 NJ ABUSE. If the child is in immediate danger, they must call 911 as well as 1-877 NJ ABUSE. If the any Kroc Center staff has any reason to suspect abuse or neglect we are required to report it.

Child Health & Safety

The Salvation Army Kroc Center will provide access to our students, staff, files, forms and information to the New Jersey Department of Health & Senior Services, Department of Children and Families, the

Summer Food Service Program and other government agencies who oversee compliance within our programs.

Schedule

Daily Schedule

Below is a model daily camp schedule. Students will also have a scheduled swim day each week.

Time	Activity
7:30-9:00	Drop-Off & Breakfast (8-9am)
9:00-9:45	Activity
9:50-10:45	Activity
10:40-11:25	Activity
11:30-12:40	Lunch & Free Play
12:45-1:30	Activity
1:35-2:20	Activity
2:25-3:10	Activity
3:15-3:35	Snack & Break
3:40-4:25	Activity
4:30-6:00	Dismissal & Free Plan

Family Nights

The camps will host regular family nights. Please look for information about these in our weekly newsletter and join us!

Meals

Breakfast, lunch & a snack will be provided by the Kroc Center. If your child has severe food allergies or dietary needs, it is best for you to pack your child a meal or snacks as we cannot control what food will be available to your child. We encourage students to bring water bottles, as we cannot allow students to drink from the water fountains. Water fountains are available at the Kroc Center. The menu can be found on our weekly newsletter. We do not serve any products with nuts or pork.

Policy on the Use of Technology

We believe that all students should have access to technology when they act in a responsible, courteous and legal manner. Internet access and other technologies available to students and teachers offer a multitude of global resources. Our goal in providing these services is to enhance the educational development of our students. Responsible uses of technology are devoted to activities that support teaching and learning.

Respectful digital citizenship is respectful citizenship. Citizenship is expected whether student activity is in person or online, whether in the hallway or on Instagram. The following rules of citizenship should guide all use of technology and connectivity at the Kroc Center and respectful behavior is expected of all students and staff:

Respect and Protect Yourself!
Respect and Protect Others!
Respect and Protect Property!

Students who use technology are expected to adhere to the following code of use:

1. I will not share my password with anyone at any time, reveal home addresses, phone numbers, the name of my school, camp, or any other information that could help someone determine my actual identity.
2. I will not attempt to gain access or "hack" into computers, servers, networks, or other systems that I am not authorized to use.
3. I recognize that any transmission or downloading of illegal information is not allowed.
4. I will respect copyright laws. When writing I will make sure that the online sources of information are credible, and I will always cite my sources.
5. I recognize that the use of the computer is a privilege, not a right.

Use of the internet in a way that is not consistent with The Salvation Army mission, values or the educational objectives of the Kroc Center, vandalism or changing system settings will result in disciplinary action. The Kroc Center reserves the right to seek financial restitution for any damage a student causes. Staff will deem what is inappropriate use, and their decision is final.

Because we value the social development of our students, students will not spend more than 35% of their time daily using the technology provided unless they are using the technology for programmed, interactive (or group based) activities.

Discipline Policy

Our desire is to provide an environment for students to learn, be healthy, safe, experience God, and get a taste of the beauty of God and the blessings that come from following his ways. To do this, we will be intentional in how we talk to students and how we expect them to behave. Being consistent is key to our success.

Summer Camp Rules

Use kind words.

Raise your hand before you speak.

Keep your hands feet and objects to yourself.

Follow leaders and what they say.

No electronic devices allowed.

Consequences

When a student first misbehaves they will receive *up to* 3 verbal warnings from staff.

After the student has received warnings & there has been no change in behavior, the student will be removed from the activity, given a chance to calm down, and have a conversation with the staff. If the student commits to changing his/her behavior, after the conversation the student will be able to rejoin the group.

If the student is unable to 1) calm down & commit to changing his/her behavior or if the student 2) repeats the behavior upon returning to the group or 3) is a significant danger to him/herself, others or the facility he/she will be referred to the Camp Supervisor. The specialist will try to help the student return to the group. Bullying and fighting, even play hitting, are considered a significant danger and will result in immediate referral to the Camp Supervisor or Education Manager.

If the student is not able to return to the group or the student repeats the behavior once returned to the group, the Behavior Intervention Specialist will send the student home and have a parent conversation at pickup. After sending the student home 2 times, the Camp Supervisor request a parent meeting. The child can't attend the program until the meeting is held. The meeting will result in a final opportunity for program participation with specific requirements, which if violated will result in the suspension or permanent dismissal. It is the parent's responsibility to call the

Program Assistant to schedule this meeting. No refunds will be given in the case of suspension or dismissal. All permanent dismissals will be communicated to the parent/guardian in writing.

In the case we need to contact a parent/guardian with a non-emergency issue, we will call the listed parent/guardian numbers. If we can't reach a parent/guardian, we will place the child in the care of a staff member apart from the group until the parent/guardian arrives. Emergency contacts will only be contacted in case of an emergency.

Deprivation of food, isolation or corporal punishment will never be permitted forms of discipline. All discipline will be kept in compliance with The Salvation Army's KeepSAfe Policies.

Students with Special Needs

The Kroc Center does not deny admission to Kroc Summer Camps or any other program based on a learning or physical disability. We will do our best to accommodate special needs, but want to make parents aware that not all aspects of the program are specifically designed to serve students with special needs. We will attempt to make accommodations when possible, but some accommodations may not be possible, without significantly changing the design of the program. This may result in students with emotional and behavioral health needs being permanently removed from the program. We encourage parents/guardians to consider enrolling their child with special needs in the Inclusion Program. Parents of children with special needs must contact the Education Manager at least two weeks prior to the desired start date to determine whether the Kroc Center can provide appropriate accommodations for your child and which programs will be best suited for the child. There may be additional information required for participation. We encourage parents/guardians to review "Parental Rights in Special Education", published by the State of New Jersey annually.

We reserve the right to permanently remove a student who significantly disrupts or makes the program unsafe for other students or staff.

Information to Parents
Department of Children and Families
Office of Licensing

Under provisions of the Manual of Requirements for Child Care Centers (N.J.A.C. 10:122), every licensed child care center in New Jersey must provide to parents of enrolled children written information on parent visitation rights, State licensing requirements, child abuse/neglect reporting requirements and other child care matters. The center must comply with this requirement by reproducing and distributing to parents this written statement, prepared by the Office of Licensing, Child Care & Youth Residential Licensing, in the Department of Children and Families (DCF). In keeping with this requirement, the center must secure every parent's signature attesting to his/her receipt of the information.

* * * * *

Our center is required by the State Child Care Center Licensing law to be licensed by the Office of Licensing, Child Care & Youth Residential Licensing, in the Department of Children and Families (DCF). A copy of our current license must be posted in a prominent location at our center. Look for it when you're in the center.

To be licensed, our center must comply with the Manual of Requirements for Child Care Centers (the official licensing regulations). The regulations cover such areas as: physical environment/lifesafety; staff qualifications, supervision, and staff/child ratios; program activities and equipment; health, food and nutrition; rest and sleep requirements; parent/community participation; administrative and record keeping requirements; and others.

Our center must have on the premises a copy of the Manual of Requirements for Child Care Centers and make it available to interested parents for review. If you would like to review our copy, just ask any staff member. Parents may secure a copy of the Manual of Requirements by sending a check or money order for \$5 made payable to the "Treasurer, State of New Jersey", and mailing it to: NJ Department of Children and Families, Office of Licensing, Publication Fees, PO Box 657, Trenton, NJ 08646-0657.

We encourage parents to discuss with us any questions or concerns about the policies and program of the center or the meaning, application or alleged violations of the Manual of Requirements for Child Care Centers. We will be happy to arrange a convenient opportunity for you to review and discuss these matters with us. If you suspect our center may be in violation of licensing requirements, you are entitled to report them to the Office of Licensing toll free at 1 (877) 667-9845. Of course, we would appreciate your bringing these concerns to our attention too.

Our center must have a policy concerning the release of children to parents or people authorized by parents to be responsible for the child. Please discuss with us your plans for your child's departure from the center.

Our center must have a policy about administering medicine and health care procedures and the management of communicable diseases. Please talk to us about these policies so we can work together to keep our children healthy.

Our center must have a policy concerning the expulsion of children from enrollment at the center. Please review this policy so we can work together to keep your child in our center. Parents are entitled to review the center's copy of the Office of Licensing's Inspection/Violation Reports on the center, which are issued after every State licensing inspection of our center. If there is a licensing complaint investigation, you are also entitled to review the Office's Complaint Investigation Summary Report, as well as any letters of enforcement or other actions taken against the center during the current licensing period. Let us know if you wish to review them and we will make them available for your review.

Our center must cooperate with all DCF inspections/investigations. DCF staff may interview both staff members and children.

Our center must post its written statement of philosophy on child discipline in a prominent location and make a copy of it available to parents upon request. We encourage you to review it and to discuss with us any questions you may have about it.

Our center must post a listing or diagram of those rooms and areas approved by the Office for the children's use. Please talk to us if you have any questions about the center's space.

Our center must offer parents of enrolled children ample opportunity to assist the center in complying with licensing requirements; and to participate in and observe the activities of the center. Parents wishing to participate in the activities or operations of the center should discuss their interest with the center director [Education Manager], who can advise them of what opportunities are available.

Parents of enrolled children may visit our center at any time without having to secure prior approval from the director or any staff member. Please feel free to do so when you can. We welcome visits from our parents.

Our center must inform parents in advance of every field trip, outing, or special event away from the center, and must obtain prior written consent from parents before taking a child on each such trip.

Our center is required to comply with the New Jersey Law Against Discrimination (LAD), P.L. 1945, c. 169 (N.J.S.A. 10:5-1 et seq.), and the Americans with Disabilities Act (ADA), P.L. 101-336 (42 U.S.C. 12101 et seq.). Anyone who believes the center is not in compliance with these laws may contact the Division on Civil Rights in the New Jersey Department of Law and Public Safety for information about filing an LAD claim at (609) 292-4605 (TTY users may dial 711 to reach the New Jersey Relay Operator and ask for (609) 292-7701), or may contact the United States Department of Justice for information about filing an ADA claim at (800) 514-0301 (voice) or (800) 514-0383 (TTY).

Our center is required to periodically review the Department of Law and Public Safety (DLPS), Division of Consumer Affairs (DCA), unsafe children's products list, make the list accessible to staff and parents, and ensure that items on the list are not at the center. The list is available at www.state.nj.us/lps/ca/recall/recalls.htm. Internet access may be available at your local library. For more information call the DLPS, DCA, toll-free at 1(800) 242-5846.

Anyone who has reasonable cause to believe that an enrolled child has been or is being subjected to any form of hitting, corporal punishment, abusive language, ridicule, harsh, humiliating or frightening treatment, or any other kind of child abuse, neglect, or exploitation by any adult, whether working at the center or not, is required by State law to report the concern immediately to the State Child Abuse Hotline, toll free at 1 (877) NJ ABUSE. Such reports may be made anonymously. Parents may secure information about child abuse and neglect by contacting: DCF, Office of Communications and Legislation at (609) 292-0422 or go to www.nj.gov/dcf and select Publications.

Additional Information

The Kroc Center reserves the right to amend this handbook at any time.